

Please ask for: Tony Rose

Your ref:

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My ref AAR/Council.17.02.2015

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Date: 9th February 2015

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the 17th day of **FEBRUARY 2015** at **4.30 pm**.

Prior to the Meeting, the Reverend Nick Shutt, Vicar of Walkhampton has been invited to say prayers.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

Page No.

3. To approve and adopt as a correct record the Minutes of the Meetings of the Council:

(i) Regular Meeting held on 9 th December 2014	1
(ii) Special Meeting held on 20 th January 2015	11
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21

9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:

- (i) **Community Services Committee** 15
Meeting held on 20th January 2015

Unstarred Minutes to agree

Members are recommended to agree:

**CS 16 Introduction of Experimental Pay & Display Charges
in Long Stay Car Parks in Okehampton and Tavistock**

RESOLVED to **RECOMMEND** that Council approves the introduction of a flat rate Pay & Display day charge of £2.00 in the Council's long-stay car parks in Okehampton and Tavistock for an experimental period of 12 months with monthly reviews to ensure close monitoring of the scheme with an additional charge of 50p for a half-hour stay in the Mill Road car park in Okehampton.

**CS 17 Consideration of objections received in respect of Coach
Parking in Mill Road Car Park, Okehampton**

RESOLVED to **RECOMMEND** that:

- (i) the provision of two coach parking bays in the Mill Road car park be formally approved and exempt from payment of a parking fee; and,
- (ii) the Off-Street Parking Places Order be so amended and advertised as such.

- (iii) **Overview & Scrutiny Committee** 18
Meeting held on 27th January 2015

- (iv) **Planning & Licensing Committee** 25
Meeting held on 13th January 2015

- (v) **Resources Committee** 31
Meeting held on 3rd February 2015

Unstarred Minutes to agree

Members are recommended to agree:

**RC 26 Revenue and Capital Budget Proposals for
2015/16 to 2018/19 (NOTE: this Unstarred Minute will be considered
under agenda item 10 (below))**

RC 28 OUR PLAN – ANNUAL DELIVERY PLAN

RESOLVED that Council be **RECOMMENDED** to:

- (i) adopt the draft Annual Delivery Plan as the Council's corporate plan for 2015/16; and

- (ii) delegate authority to the Community Manager to make minor changes to the document in order to finalise it for publication.

- 10. To receive the report of the Section 151 Officer on the Revenue and Capital Budget Proposals for 2014/15 to 2017/18. **To follow**
- 11. To receive the report of the Natural Environment and Recreation Manager on the Leisure Service Procurement. 35
- 12. To receive the report of the Monitoring Report on the Collaboration Agreement. **To follow**
- 13. To receive the report of the Monitoring Officer on the Interim Delegation Scheme to Officers. **To follow**
- 14. To receive the report of the Executive Director (Strategy & Commissioning) & Head of Paid Service on the appointment of the Electoral Registration Officer and Returning Officer. 52
- 15. To receive the report of the Democratic Services Manager on the appointment of a new Independent Remuneration Panel. 56
- 16. To receive the report of the Democratic Services Manager on Members' Meeting Attendance Statistics. 60
- 17. To receive the report of the Affordable Housing Manager, Natural Environment and Recreation Manager and Development Manager on the Planning Obligations Threshold. 65
- 18. To receive the report of the Street Scene Manager on a review of car parking charges at the Princetown car park. 76
- 19. To receive the report of the senior HR Business Partner COP Lead on the Pay Policy Statement 2015/16. 80
- 20. Under Part 6 of the Constitution (Members' Allowances Scheme), Paragraph 9.1 states that "no payment can be made of any travel and subsistence claim made more than three months after the meeting for which the claim is made without the authority of Council in every case."

One such request for payment has been received:

- (i) Cllr J B Moody – payment for expenses dating back to October 2014

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Council is recommended to pass the following resolution:-

“RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the undermentioned item of business on the grounds the exempt information may be disclosed as defined in the paragraph given in brackets below from Part I of Schedule 12(A) to the Act.”

- 21.** To receive the report of the Head of the Devon Building Control Partnership on the future options for the Devon Building Control Partnership (Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)). 89

This item includes an exempt appendix that, due to its size, has not been circulated with the summons, but is available on request. Those Members who wish to receive a copy of this Appendix are therefore asked to contact Member Services (01822) 813662.

PART ONE – OPEN COMMITTEE

- 22.** To Order the affixing of the Common Seal
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Monitoring Officer during the period from 2nd December 2014 to 30th January 2015. 95

Dated this **9th** day of **February 2015**



Steve Jordan
Head of Paid Service